
Personal Information

Nationality Austrian
Date of Birth 25 April, 1986

Work experience

- May 12 - Information and Communication Assistant, European Commission DG HOME, A1**
Responsible for the management of two framework contracts in the field of communication, communication budget, procurement, contract and financial management, preparation, implementation, monitoring and evaluation of information and communication activities (events, audio-visuels, campaigns, print & websites), preparation, launch & management of communication calls for tender, development of internal communication strategy; Participation in tender evaluations and web editor for DG HOME's website and DG HOME's intranet.
- Aug 11 – Apr 12 Management Graduate Program, LSG Skychefs (Lufthansa group), Brussels**
Project management of lean-workshops with financial implications, safety regulations. Implementation and training of new procedures and communication with internal and external stakeholders
- Jun 11 – Jul 11 Sales Junior, Sumitomo Benelux, Brussels**
Responsible for account management, logistics, maintaining customer relations, acquiring clients, tri-lingual communication with external sales contacts, price negotiations, company representation at trade fairs
- Oct 10 – Feb 11 Official EP internship, European Parliament, Brussels**
Directorate General Communication
Contributing to the coordination of EP Info offices, conducting interviews and surveys, compilation of information guide, collection and evaluation of statistical data and translations
- Oct 09 – Aug 10 Marketing internship, European Travel Commission, Brussels**
Responsible for organisation of events, trade fairs, web editing for visiteurope.com, sales of studies, market research on European tourism, collection and processing of European tourism statistics, representation of CET towards other organisations, ongoing work on studies, projects and handbooks of best practice

- Aug – Oct 09** **Market research internship, Avanzata Consulting, Brussels**
Responsible for the compilation of a study about the measures taken to double bus and coach transportation within the European Union
- Jun – Nov 08** **Marketing internship, European Travel Commission, Brussels**
Responsible for research, publication of studies, statistics, online working platforms, marketing and organisation of conferences
- Sep 06 - Jun 09** **Marketing assistant, International Management Centre Krems,**
Responsible for the promotion of 19 Bachelors' and Masters' programmes, representation at education fairs and first-point contact for interested applicants
- Feb - Oct 06** **Community service, Kinderfreunde Leopoldstadt, Vienna**
Responsibilities: event organisation, teaching and financial management
- Other internships** 13 months of internships in hospitality and tourism during and after high school studies, *in France, Belgium and Austria*

Education

- Nov 09 – Aug 10** **Master of Business Administration (MBA) (60 ECTS)**
Brussels Business School
Magna Cum Laude
Courses in: Financial Management, Operations Management, Human Resource Management, Production Management, Change Management, Accounting, Marketing and Business Communication
Language of instruction: English
- Sep 06 – Jun 09** **Double Degree consisting of:**
Master 1 in International Business (240 ECTS/Bac+4)
Rouen Business School, France
(former Grande École ESC Rouen)
Languages of instruction: French and English
Bachelor of Arts in Business, BA (180 ECTS)
International Management Centre Krems
University of Applied Sciences, Austria
passed with highest distinction in "Export-oriented Management";
Major in International Marketing, Finance & Human Resource Management
Language of instruction: English
- Sep 00 – Jun 05** **Hertha Firnberg Business School, Vienna**
Graduation in Tourism Management and minor in history
Summa Cum Laude
Languages of instruction: 80% in English and 20% in German

Miscellaneous

Languages	German	Mother tongue
	English	Fluent (written and spoken) (C2)
	French	Fluent (written and spoken) (C2)
	Dutch	Intermediate (B1)
	Spanish	Intermediate (B1)
Communication	Excellent, both written and spoken, trilingual communication skills acquired during multilingual academic studies and 8 years of work experience in multicultural environments.	
Organisational / managerial skills	Project management of numerous lean management and communication projects with financial impact. Management of budgets. Leadership of project teams (up to 8 people) at LSG Skychefs (Lufthansa Group)	
EDV	Windows and Mac environments; Advanced in Word, Excel, Access, Power Point, Windows Share Point (WSS); knowledge of html, Photoshop, Dreamweaver, Drupal, KenticoCMS, MS Project, ABAC, Ares, Sysper, Syslog & Mips	
Driving license	B	
Interests	Travelling, foreign languages, photography, team games, cooking and badminton	